



# IAA African Regional Conference

Space for Africa: Path to Knowledge and Development

3<sup>RD</sup> – 5<sup>TH</sup> DEC 2007

Transcorp Hilton Hotel Abuja, Nigeria



NASRDA

IAA

## REGISTRATION AND ACCOMODATION FORM

Please complete this form and mail to [ajayijide2000@yahoo.com](mailto:ajayijide2000@yahoo.com), [iajavi@nasrda.net](mailto:iajavi@nasrda.net) or fax to +234-(9)-4132624

[www.iaaweb.org/contact/view/253/392](http://www.iaaweb.org/contact/view/253/392)

### PARTICIPANT INFORMATION

Title/Last name/First name \_\_\_\_\_

Organization \_\_\_\_\_

Designation \_\_\_\_\_

Country/Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Resource Person (YES/NO) \_\_\_\_\_

### ACCOMPANYING PERSON

(Not taking part as participant; only accompanying persons who paid the fee will be registered)

Last name \_\_\_\_\_ First name \_\_\_\_\_

Last name \_\_\_\_\_ First name \_\_\_\_\_

### REGISTRATION FEE

Tick category and fill in the amount to be paid

	Before 1 <sup>st</sup> Nov. 2007	After 1 <sup>st</sup> Nov. 2007	On Site 1 May 2007	US\$/₦
African participants	US\$50/₦6,500 <input type="checkbox"/>	US\$60/₦7,800 <input type="checkbox"/>	US\$70/₦9,100 <input type="checkbox"/>	_____
IAA member	US\$150 <input type="checkbox"/>	US\$200 <input type="checkbox"/>	US\$250 <input type="checkbox"/>	_____
Non IAA member	US\$200 <input type="checkbox"/>	US\$250 <input type="checkbox"/>	US\$300 <input type="checkbox"/>	_____
Student & Accompanies	US\$20 <input type="checkbox"/>	US\$25 <input type="checkbox"/>	US\$30 <input type="checkbox"/>	_____
<b>TOTAL US\$/₦</b>				_____

### PASSPORT DETAILS (mandatory for Foreign Nationals)

Passport Number \_\_\_\_\_ Name (as appearing in Passport) \_\_\_\_\_

Nationality \_\_\_\_\_ Date of Birth \_\_\_\_\_

Place of Birth \_\_\_\_\_ Date of issue \_\_\_\_\_

Place of Issue \_\_\_\_\_ Date of Expiry \_\_\_\_\_

Address (as given in Passport) \_\_\_\_\_

### TRAVEL DETAILS

Arrival Airport (Abuja/Lagos) \_\_\_\_\_ Departure Airport (Abuja/Lagos) \_\_\_\_\_

Arr. Date \_\_\_\_ / \_\_\_\_ /2007 Flight No: \_\_\_\_\_ Time: \_\_\_\_\_ Airline \_\_\_\_\_ No. of Person(s) \_\_\_\_\_

Dep. Date \_\_\_\_ / \_\_\_\_ /2007 Flight No: \_\_\_\_\_ Time: \_\_\_\_\_ Airline \_\_\_\_\_ No. of Person(s) \_\_\_\_\_

## PAYMENT

### Terms and mode of payment:

#### \*Details for SWIFT Transfer in Dollars (Applicable to Non-Nigerian Participants only)

*Please remit Dollar amount applicable using the following details:*

#### CORRESPONDENT BANK

NAME & ADDRESS: CITIBANK N.A. NEW YORK  
111, WALL STREET, NEW YORK  
10043.

SWIFT CODE: CITIUS33  
ABA NO: 021000089

#### BENEFICIARY BANK:

NAME AND ADDRESS: INTERCONTINENTAL BANK PLC

SWIFT CODE: ICOBNGLA

ACCOUNT NUMBER: 36023765  
*Further Credit Party:* IAA/NASRDA 000520000020181

#### \* Details for payment in Naira (applicable to Nigerian Participants Residing in Nigeria Only)

- Crossed cheques should be made payable to IAA/NASRDA and sent to Jide Ajayi, National Space Research and Development Agency – Obasanjo Space Centre, Airport Road, Abuja. P. M. B. 437, Garki, Abuja.
- Payment can be made into **Intercontinental Bank**, account Number: **0005001000481356** and Account Name: **IAA/NASRDA**.

***NB: PLEASE ENSURE THAT BOTH THE REMITTER'S NAME AND BENEFICIARY DETAILS ARE INDICATED ON THE REMITTING INSTRUCTION***

#### \* Important Notes On Payment:

- While paying through bank transfer, please ensure that the name of the participant is included as concept of payment.
- The cost of Bank charges must be borne by the payee. Any payment where the cost of the Bank transfer has not been met, will not be accepted.
- Please FAX a copy of the bank transfer receipt to +234-(9)-4132624 or scan and mail to [ajayijide2000@yahoo.com](mailto:ajayijide2000@yahoo.com) or [jajavi@nasrda.net](mailto:jajavi@nasrda.net)

#### \* Cancellation and Refund Policy:

- Cancellation of registration must be made in writing and fax to +234-(9)-4132624 or scan and mail to [ajayijide2000@yahoo.com](mailto:ajayijide2000@yahoo.com) or [jajavi@nasrda.net](mailto:jajavi@nasrda.net) on or before 30<sup>th</sup> October, 2007.
- Refund amount less administration fees of 50 Dollars/4000 (as applicable) will be made for all cancellation requests received on or before 30<sup>th</sup> October, 2007.
- No refunds will be made in respect of cancellations received after 1<sup>st</sup> November, 2007.
- Refunds will be made after the closure of the conference.
- Cancellation charges and bank transfer or credited charges will be deducted before the refund is made.
- Bank transfer payments will be refunded to the same bank account used for payment unless otherwise requested in writing. Transfer fees will be charged to the recipient.